

Admission Requirements

Programs:

Business Administration & Leadership

Administrative Assistant

Requirements:

- High school graduation, GED, or BC Dogwood Diploma
- Grade 12 completion or minimum 19 years of age
- English language proficiency equivalent to IELTS Academic overall score of 5.5 or higher
- Accepted English language proficiency equivalents include:
 - **IELTS Academic:** overall score of 5.5 or higher
 - **CAEL:** overall score of 40 or higher
 - **Duolingo English Test:** overall score of 95 or higher
 - **TOEFL iBT:** minimum overall score of 46
 - **PTE Academic:** minimum overall score of 43
 - **CELP:** Listening 6, Speaking 6, Reading 5, and Writing 5
 - **Cambridge Linguaskill:** minimum overall B2 level
 - **LANGUAGECERF Academic:** minimum overall B2 level
 - **Cambridge English Qualifications:** B2 First exam or higher
 - **Michigan English Test (MET):** minimum overall B2 level
 - **iTEP Academic:** minimum overall score of 3.5
- English test results must be dated within 2 years of the program start date
- Additional documents may be required, such as government-issued ID, student handbook/policy acknowledgement, and valid study permit for international students